

**SESHASAYEE PAPER AND BOARDS LIMITED**

CIN : L21012TZ1960PLC000364

Registered Office: Pallipalayam, Namakkal District, Cauvery RS PO, Erode - 638 007, Tamilnadu, India.

Phone : (91) (4288) 240221 - 228, Fax : (91) (4288) 240229, Email : investor@spbltd.com, Web : www.spbltd.com

POSTAL BALLOT FORM

Postal Ballot No. _____

1.	Name(s) of Member(s) (including joint holders, if any)	
2.	Registered address of the sole / first named member	
3.	Registered Folio No.(Member(s) holding shares in physical form) / DP ID No. & Client ID No. (Member(s) holding shares in dematerialised form)	
4.	Class of Shares	Equity
5.	Number of shares held	

I/We hereby exercise my / our vote in respect of Special Resolution(s) / Ordinary Resolution to be passed through Postal Ballot for the business stated in the Postal Ballot Notice of the Company by sending my / our assent (FOR) or dissent (AGAINST) to the said resolution(s) by placing the (✓) mark at the appropriate box below:

Sl. No.	Description	No. of shares	I / we assent to the Resolution (FOR)	I / we dissent to the Resolution (AGAINST)
1.	Ordinary Resolution for appointment of Sri Deepak Srivastava as a Director.			
2.	Special Resolution for Re-appointment of Sri A L Somayaji, as an Independent Director.			
3.	Special Resolution for Re-appointment of Dr Nanditha Krishna, as an Independent Director.			
4.	Special Resolution for Adoption of New Articles of Association.			

Place: _____

Date: _____

Signature of the Shareholder(s) _____

ELECTRONIC VOTING PARTICULARS		
(E-Voting Event Number)	User ID	Password / PIN

Note: Last date for receipt of postal Ballot Forms by Scrutinizer is 16th September 2019 (before 17.00 hours)

INSTRUCTIONS

1. A Shareholder desiring to exercise vote by Postal Ballot may complete this Postal Ballot Form and send it to the Scrutinizer, Mr B Kalyanasundaram, a Practicing Company Secretary, in the attached self addressed business reply envelope. Postage will be borne and paid by the Company. However, envelopes containing Postal Ballot Form(s), if sent by courier or registered/speed post at the expense of the Shareholder will also be accepted.
2. This Form should also be completed and signed by the Shareholder (as per the specimen signature registered with the Company / Depository Participants). In case of joint holding, this form should be completed and signed by the first named Shareholder and in his / her absence, by the next named Shareholder. In case Postal Ballot Form is signed through a delegatee, a copy of Power of Attorney attested by the Shareholder shall be annexed to the Ballot.
3. Duly completed Postal Ballot Form should reach the Scrutinizer not later than 16th September 2019 before the close of working hours i.e. 17.00 hours. All Postal Ballot Form is received after the specified date and time, will be strictly treated as if reply from such Shareholder has not been received.
4. There will be only one Postal Ballot Form for every folio irrespective of the number of Joint Shareholder(s).
5. In case of shares held by Companies, Trusts, Societies, etc., the duly completed Postal Ballot Form should be accompanied by a certified true copy of the Board Resolution / authority letter.
6. A Shareholder may request for a duplicate Postal Ballot Form, if so required. However, the duly completed duplicate Postal Ballot Form should reach the Scrutinizer not later than the last date and time as specified in item (3) above.
7. The Voting rights of the Members shall be in proportion to their equity shares of the Paid up Equity Share Capital of the Company as on 9th August 2019 (Cut-off date).
8. Shareholders are requested not to send any other paper along with the Postal Ballot Form in the enclosed self addressed business reply envelope, as all such envelopes will be sent to the Scrutinizer and any extraneous paper found in such envelop would be destroyed by the Scrutinizer.
9. A Shareholder neither needs to use all the votes nor needs to cast all the votes in the same way.
10. The Scrutinizer's decision on the validity of a Postal Ballot will be final and binding.
11. Incomplete, unsigned or incorrect Postal Ballot Form will be rejected.
12. The result of the Postal Ballot will also be posted on the website of the Company www.spbltd.com and also on the website of NSDL and communication to National Stock Exchange of India Limited (NSE) / BSE Limited (BSE) for the information of the Shareholders.
13. In compliance with provisions of Section 108 and 110 of the Companies Act, 2013 read with the Companies (Management & Administration) Rules, 2014, the Company is pleased to offer e-voting facility to all the Shareholders of the Company for which necessary instructions are given in the Postal Ballot Notice.